

*To discover new
seas you have to
lose sight of
familiar shores...*



A UNIQUE & RELEVANT “ENGLISH LAW AND LEGAL PRACTICAL COURSE IN ASSOCIATION WITH ENGLISH FOR CIVIL CODE PRACTITIONERS”



Presented by UK qualified lawyers

DUBAI



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EMG Associates is regulated by Solicitors Regulation Authority

For business professionals to compete in today's rapidly growing international commercial world, awareness and knowledge of how their own jurisdiction and that of an international one works is essential. Gaining such an awareness will enable practitioners to more effectively.

Gaining such an awareness will enable them to more effectively, confidently, clearly and accurately explain to others how the law works or is interpreted and applied in different jurisdictions. It is equally essential to understand the central aspects, theoretical implications and practical applications of the English common law and legal system in particular as it is an internationally recognised jurisdiction and will help practitioners improve their use of legal English. This course will allow international practising lawyers, corporate legal counsels and consultants, business professionals, government officials, executives and law students who are non-native speakers of English to practise a wide array of practical legal English skills ranging from reading and writing strategies to oral presentations and discussions of substantive legal issues.

Learning Outcomes: By the end of the session, delegates will learn the English legal system, how common law works, types of law, the legal profession, the essentials of contract law and drafting, negotiation, business and company law, corporate acquisitions, torts, intellectual property, advocacy as well as relevant language and skills exercises.

Target Audience: Law Firms, Legal Professionals, Legal Translators, Contract and Commercial Managers, Judicial Institutes and Professionals, Government Officials, Company Executives.



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DAY 1 – Part 1

The English legal system

- What is the English legal system made up of?
 - Legislation.
 - Common law.
 - Equity.
 - The European influence.
- How common law works.
 - Precedent.
 - Distinguishing.
 - Finding the common law.
- Criminal law and civil law.
- The legal profession.
 - Solicitors.
 - Barristers.
 - Court structure & terminology.
- Language exercises:
 - Terminology used in civil proceedings.
 - Vocabulary matching.
 - Prepositions.
 - Synonyms and antonyms.
- Skills exercises:
 - Small talk.
 - Diplomatic language.

DAY 1- Part 2

Formation of contracts

- Formation of contracts.
- Elements of contract
 - Offer.
 - Acceptance.
 - Consideration.
 - Intention to create legal relations.
- The agent – principal relationship.
- Structure of a contract.
- Content of a contract.
 - Express terms.
 - Implied terms
 - Conditions precedent.
- Boiler plate clauses.
- Language exercises:
 - Negatives.
 - Phrasal verbs.
 - Phrasal verb rewriting exercise.
- Skills exercises:
 - Redrafting exercise: grammar.
 - Redrafting exercise: style.
 - Punctuation exercise.
- Contract comprehension and drafting exercises.
 - Clause classification.
 - Reading comprehension.
 - Redrafting exercise.
 - Contract drafting practice.



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DAY 2 – Part 1

Termination of contracts

- Void contracts.
 - Mistakes.
 - Non est factum.
 - Lack of capacity.
 - Illegal contracts.
- Voidable contracts.
 - Misrepresentation.
 - Duress/undue influence.
- Performance of contracts.
- Frustration.

- Language exercises:
 - Abbreviations.
 - Using relative clauses
- Skills exercises:
 - Advise on different legal issues.
 - Letter-writing exercise.
 - Redrafting exercise.

DAY 2- Part 2

Negotiation

- Language exercises:
 - Factual recall.
 - Phrase-making.
- Skills exercises:
 - Warm-up negotiation.
 - Commercial negotiation exercise.

DAY 3- Part 1

Business law

- Business formats.
 - Sole proprietor.
 - Partnership.
 - Private limited company.
 - Public limited company.
- Formation of a company.
 - Memorandum of association.
 - Articles of association.
- Directors.
- Shareholdings and shares.
 - Shareholder.
 - Shares.
- Company meetings and resolutions.
- Proceedings at meetings.
- European competition law.
 - Article 81.
 - Article 82.
 - Irish Sugar plc v Commission (1999).

- Language exercises:
 - Adverbs.
 - Similar words.
 - Adjectives
 - Nouns, verbs and adjectives.
- Skills exercises:
 - Giving business law advice.
 - Making a presentation.
 - Chairing a meeting.



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DAY 3 – Part 2
Corporate acquisitions

- *Buying companies or businesses.*
- *Legal and commercial factors.*
- *The lawyer's role.*
- *The timetable.*
 - *Pre-contract.*
 - *Contract.*
 - *Before completion.*
 - *Completion.*
- *Purchase agreement.*
- *Checklists.*
 - *Required information.*
 - *Drafting the agreement.*
- *Language exercises:*
 - *Meaning of terms.*
 - *Verbs and nouns.*
 - *Making negatives.*
 - *True or false opposites?*
- *Skills exercises:*
 - *Acquisition case study – Sandford Ltd.*
 - *Acquisition case study – Saga.*
 - *Your role.*

DAY 4- Part 1
Torts

- *Introduction to torts.*
- *Passing off.*
- *Negligence.*
 - *Definition.*
 - *Foreseeability.*
 - *Defences to negligence.*
- *The rule in Rylands v Fletcher.*
- *Defamation.*
 - *Definition.*
 - *Defences to defamation.*
 - *Innuendo.*
- *Language exercises:*
 - *Words in legal context.*
 - *Noun and verb matching exercise.*
 - *Latin words and phrases.*
- *Skills exercises:*
 - *Speech.*
 - *Telephone/email exercises.*
 - *Description of exercise*
 - *Scenarios.*



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DAY 4 – Part 2
Intellectual property

- Classification.
- Patents.
- Trademarks.
- Registered designs.
- Unregistered design rights.
- Confidential information.
- Copyright.
 - *Green v Broadcasting Corporation of New Zealand (1989).*
- Language exercises:
 - Synonyms.
 - Monologue exercise.
 - Phrase-making: interviewing.
- Skills exercises:
 - Client interview 1.
 - Client interview 2.
 - Client interview 3.
 - Draft letter.

DAY 5- Part 1
Advocacy

- Legal notes.
- Examination-in-chief.
 - General.
 - Guidelines for the advocate.
- Cross-examination.
 - General
 - Guidelines for the advocate
- Re-examination.
- General points.
- Structure of a civil trial.
- Skills exercises:
 - Clash.
- Case study: *Smith v Pine Furniture Ltd.*
 - Overview
 - The law.
 - Preparation.
 - Conduct of the trial.



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PROGRAMME OVERVIEW

- THE ABILITY TO COMMUNICATE EFFECTIVELY IN SPOKEN AND WRITTEN LANGUAGE IS THE MOST FUNDAMENTAL SKILL OF THE LAWYER.
- THE COURSE AIMS TO HELP LEGAL PROFESSIONALS IMPROVE THEIR LEGAL ENGLISH SKILLS AND GAIN UNDERSTANDING OF THE KEY CONCEPTS OF THE ENGLISH LEGAL SYSTEM.
- THE COURSE WILL GO THROUGH KEY AREAS OF LEGAL ENGLISH AND ENGLISH-DERIVED LAW. IT CONTAINS EXERCISES WHICH FALL INTO TWO CATEGORIES:
 - (A) LANGUAGE EXERCISES DESIGNED TO TEST THE DELEGATES' ABILITY TO USE AND MANIPULATE THE ENGLISH LANGUAGE.
 - (B) SKILLS EXERCISES DESIGNED TO TEST DELEGATES' ABILITY TO USE LEGAL ENGLISH EFFECTIVELY IN DIFFERENT SITUATIONS AND WHEN DEALING WITH DIFFERENT AREAS OF LAW.

Our Training Strategy is based on personalised learning, where we aim to develop the competence of every delegate by actively engaging them in the course.

EMG Associates' Principal Presenter:

Elahe Ghazinoori qualified as a solicitor in England and Wales. She is the Founder and principal presenter of EMG Associates (UK) Limited. She has a wealth of experience in providing inspiring and engaging training sessions in the areas of corporate and commercial law to legal practitioners from the international community. Elahe also holds the University of Cambridge Certificate in English Language Teaching to Adults (**CELTA**).

She has also written a number of topical articles on a range of corporate issues in the London Chamber of Commerce and the Arab British Chamber of Commerce publications.

Accreditation

EMG Associates (UK) Limited is authorised for CPD by the **Solicitors Regulation Authority**.

Schedule

The course will run from **09:00 - 14:00** daily.

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