

*To discover new  
seas you have to  
lose sight of  
familiar shores...*



## A HIGHLY PRACTICAL FIVE DAY COURSE

### WHO SHOULD ATTEND ?

This course is useful for delegates who already possess good general English and are now acquiring legal vocabulary.



EMG Associates is an accredited examination centre for TOLES



[WWW.EMGUK.NET](http://WWW.EMGUK.NET)

## LEGAL ENGLISH SKILLS - FOUNDATION

Legal English is a different language from general English. Just as lawyers in your own country write in a different language from other people so do English lawyers. Sentences are often structured differently in legal English.

The words lawyers use are often centuries old and no longer commonly used in general English. New prepositions need to be learned. When you read a commercial contract or read a letter there is new technical vocabulary to understand on every page.

The course is designed to look at authentic rather than artificial legal context. For this reason there is a strong focus upon practical and authentic tasks and upon candidates having a good grasp of terminology from the outset.

The course takes account of significant language reforms in the English legal system and the legal profession's continued movement towards clearer use of English as recommended on Legal Practice Courses at all major UK universities and legal training centres

This course requires little or no knowledge of English law or American law. It specifically requires a largely passive knowledge of terminology.

# PROGRAMME

Full five day programme

*The Timetable is always flexible according to the academic needs and priorities of the delegates.*

- Day 1
  - The legal profession
  - The language of banking
  - The language of contract law
  
- Day 2
  - The language of employment law
  - The language of the law of Tort
  - Understanding contracts (1)
  
- Day 3
  - The language of business law
  - Modern business writing
  - The language of company law
  
- Day 4
  - Understanding contracts (2)
  - Letter writing clinic session
  - TOLES exam Foundation practice
  
- Day 5
  - Consolidation of the week
  - The TOLES Foundation exam

Close of course

Our aim is to ensure that all students of legal English have the basic, essential foundation upon which to build in the future.

On completion of the course, delegates will be in a better position to:

- Use fundamental vocabulary derived from specific areas of law;
- Understand the vocabulary needed to compare the legal profession and systems of England and the USA with their own;
- Increase their vocabulary needed to understand written contract;
- Appreciate the vocabulary essential to understanding oral contract;
- Gain more confidence in the use of accurate preposition in all areas of legal communication;
- Demonstrate reading comprehension skills within a legal context;
- Illustrate awareness of the formal style of written contracts;
- Avoid typical mistakes common to non-native speakers;
- Identify correct prepositions commonly used within a legal English framework.

## Our Strategy

Our strategy is based on personalised learning, where we aim to develop the competence and confidence of every delegate by actively engaging them in the course. Using case studies and practical examples, the delegates will be provided with a thorough grounding in this field and will gain the confidence needed to understand authentic legal English vocabulary in a legal context.