



LONDON PROGRAMME:
PROFESSIONAL LEGAL ENGLISH FOR
INTERNATIONAL PRACTICE
(TOLES FOUNDATION PREPARATION)

PRESENTED BY:
ELAHE GHAZINOORI





Where Knowledge becomes Confidence

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Presented by UK qualified lawyers

 The Welbeck Hotel
57-59 Welbeck St
London W1G 9BL

 MONDAY – FRIDAY

 09:30AM TO 14:30PM

 £4500

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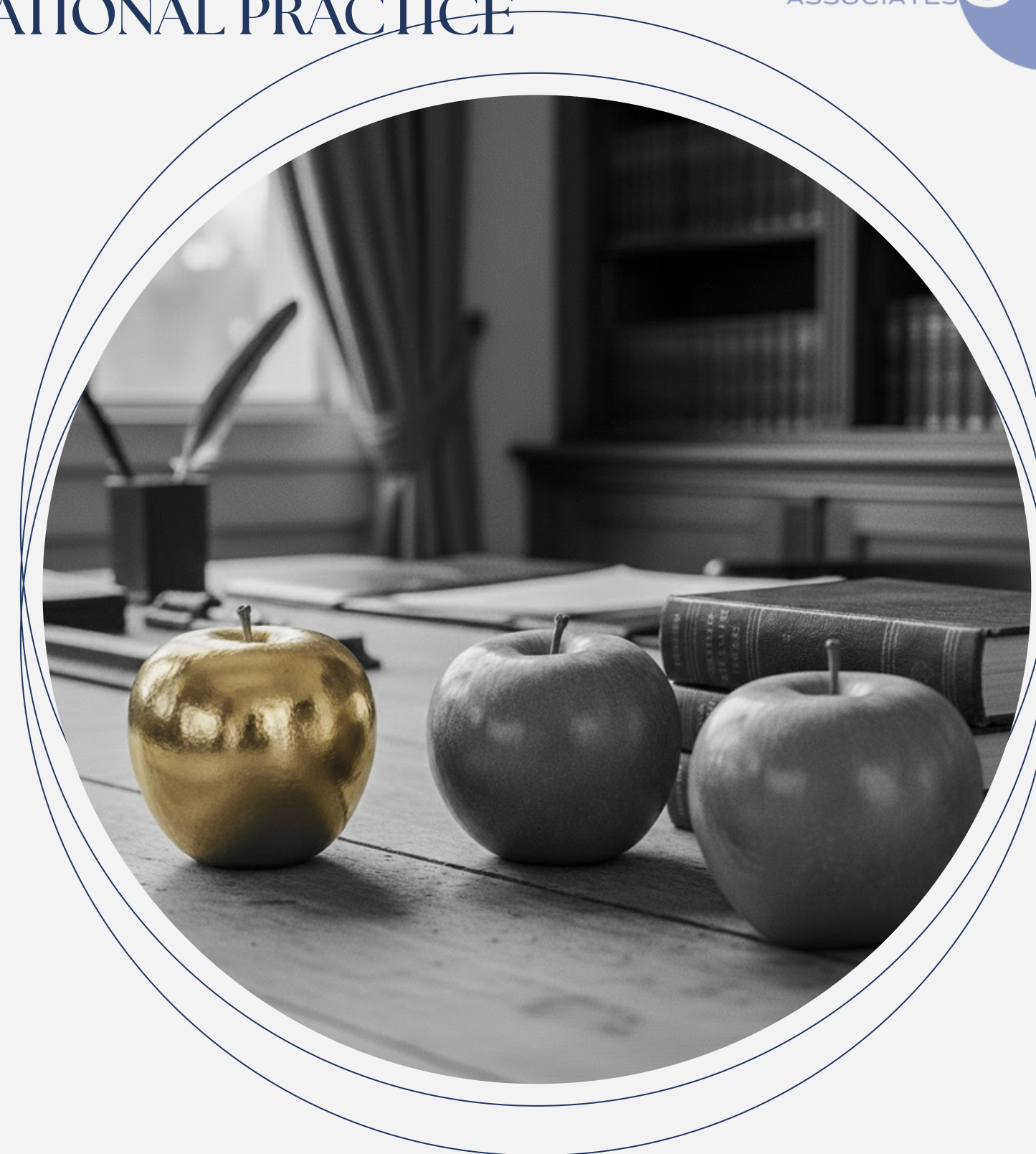
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English is the working language of international legal practice. Lawyers engaged in cross-border transactions, international disputes, and multinational commercial work must be able to understand and use Legal English accurately and confidently. In this environment, language is not simply a communication tool, it is part of professional competence and risk management.

The programme is aligned with the TOLES (Test of Legal English Skills) Foundation syllabus and is based on The Lawyer's English Language Coursebook. It develops Legal English through key areas of legal practice, including legal professions and procedure, business law, contracts and banking, tort and liability, and intellectual property, using realistic legal texts and scenarios throughout.



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Day 01

Legal Professions and Starting a Claim

Focus: TOLES Foundation Syllabus

Legal professions and court roles

Procedural collocations: bring a claim, issue proceedings, serve documents

Parties to proceedings

Correct use of legal prepositions: claim against, appeal to, judgment in favour of

Stages in starting a claim

Distinguishing similar terms: claimant / plaintiff, lawyer / counsel

Practical Work:

Reading short procedural texts - Identifying legal roles in case scenarios - Context-based grammar and vocabulary exercises (TOLES style)

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Day 02

Business Law and Commercial Structures

Focus: TOLES Foundation Syllabus

Types of business organisations

Company law collocations: set up a company,
hold shares, appoint directors

Ownership and management

Grammar used in legal descriptions of
companies

Commercial relationships

Terminology used in commercial structures

Practical Work:

Reading business law scenarios - Using vocabulary in structured descriptions - Error recognition in legal texts

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Day 03

Contracts and Banking Transactions

Focus: TOLES Foundation Syllabus

Contract formation and performance

Modal verbs expressing legal obligation: shall, must, may

Loan and payment obligations

Contract and banking verbs: lend, borrow, repay, default, enforce

Guarantees and security

Precise financial terminology

Practical Work:

Interpreting contract and banking extracts - Identifying rights and obligations in context - TOLES-style grammar and vocabulary questions

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Day 04
Tort, Liability and Remedies

Focus: TOLES Foundation Syllabus

Negligence and duty of care

Language of responsibility and fault

Liability and causation

Cause-and-effect expressions in legal reasoning

Remedies and damages

Distinguishing: liable vs responsible and
damages vs compensation vs penalty

Practical Work:

Understanding dispute-based scenarios - Applying correct legal terminology to facts - Grammar in legal explanations

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Day 05

Intellectual Property and Exam Readiness

Focus: TOLES Foundation Syllabus

Types of intellectual property

Ownership and usage rights terminology

Licensing, assignment, and infringement

Complex legal noun phrases

Protection of commercial rights

Final vocabulary consolidation across legal areas

Practical Work:

Integrated TOLES-style practice questions - Reviewing common contextual vocabulary errors - Exam strategies and time management

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Learning Outcome

By the end of the course, participants will be able to:

- Use Legal English vocabulary accurately across core practice areas, including business, contracts, banking, tort, IP, and professional practice.
- Apply key legal collocations and procedural expressions correctly in legal contexts.
- Use grammar accurately where it affects legal meaning, especially for rights, obligations, and liability.
- Read and interpret short legal texts and identify key legal relationships.

- Distinguish between commonly confused legal terms with different legal consequences.
- Communicate clearly and confidently in professional legal situations in English.
- Recognise the structure and skills tested in the TOLES Foundation examination.
- Apply Legal English effectively in international legal and commercial settings.

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Our Training Strategy

is based on personalised learning, where we aim to develop the competence of every delegate by actively engaging them in the course.

EMG Associates' Principal Presenter:

Elahe Ghazinoori is a Non-Practising Solicitor, Founder, Director, and Principal presenter at EMG Associates, with over 20 years of experience in professional legal training. She specialises in business and commercial law, contract drafting, dispute resolution, and cross border legal practice, and works extensively with professionals from civil law and common law jurisdictions to develop practical skills for international transactions and disputes.



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Accreditation:

EMG Associates (UK) Limited is authorised to provide Continuing Professional Development (CPD) by the Solicitors Regulation Authority (SRA) and the Dubai Government Legal Affairs Department (GLAD). Participation in this programme may therefore be counted towards applicable CPD/CLPD requirements, subject to the relevant professional rules.

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THE GOVERNMENT OF DUBAI LEGAL AFFAIRS DEPARTMENT



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